

**Minutes of an Extraordinary Meeting of Little Chalfont Parish Council
Held on Tuesday 9 August 2011, at the Village Hall, Cokes Lane, Little Chalfont at 8.40pm**

Present: Cllr M Dear; Cllr B Drew (Chairman); Cllr L Hunt ; Cllr J Hinkly; Cllr M Parker; Cllr V Patel; Cllr D Rafferty.

In Attendance: Mrs J Mason (Clerk)

Members of the Public: None

1. **Apologies for absence:** None
2. **Approval of the minutes of the meeting held on 13 July 2011:** Deferred until 14 September 2011 meeting
3. **Suspension of standing orders enabling members of the public to speak:** No members of the public present.
4. **To receive declarations of interest:** None
5. **New Playground at Westwood Park:** (i) a satisfactory RoSPA report had been received and the Clerk and Chairman were therefore authorised, on resolution of the few outstanding issues remaining (correction of Titan "T" bar height; safety inspection training and remedying of minor items on snagging list), to sign the contract completion certificate and agree a date with the contractor's representatives for the playground to be handed over to the Parish Council; (ii) to authorise the Clerk at that time to write and obtain signatories for a cheque in payment of 90% of the contract price in accordance with the terms of the agreed tender documentation (£80,100 plus VAT = £96,120). The remaining 10% (£8900 plus VAT=£10,680) to be paid in three months time subject to satisfactory resolution of any faults etc that might occur in the interim.
6. **Date of next meeting:** 14 September 2011 at 7.30pm in Little Chalfont Village Hall starting at 7.30pm.

Signed.....

Date.....